

POSITION AVAILABLE: COSTUME SHOP SUPERVISOR

Peninsula Players Theatre in Door County, WI is America's oldest professional resident summer theatre, and 2026 will be the 91st season. Peninsula Players Theatre is a professional Equity company that performs in an all-weather open-air theatre along the scenic shores of Green Bay in beautiful Fish Creek, Wisconsin. Visit www.peninsulaplayers.com to learn more about the theatre-in-a-garden and its exciting company atmosphere.

Job responsibilities:

- Lead team to deliver costumes as designed by Costume Designer for each production
- Creation of and management of Costume Budget, in collaboration with Production Manager
- Manage purchasing of any items needed (in-store and online shopping)
- Schedule and attend costume fittings, in collaboration with Costume Designer and Stage Management
- Supervise Costume Technician and Costume Intern through all phases of process
- Provide learning opportunities to costume intern on a regular basis
- Guide costume intern with wardrobe paperwork and dresser duties, including quick-rigging and setting up of dressing rooms and quick-change areas
- Manage any fabric dying, clothing and shoe repair, costume crafts, and wig maintenance
- Manage costume load-in and strike for each production
- Manage general maintenance of the shop and show maintenance through the run
- Attend run throughs, and production meetings as required by Production Manager
- Collaborate with all other department heads as each show needs
- Willingly assist other departments as needed including projects related to the well being and maintenance of our property
- Evening show duties are assigned as each show demands. These include helping in our patron parking lots, ushering, bartending, concessions, etc.

Skills:

- Ability to supervise and lead a team
- Understanding of theatrical practices
- Ability to collaborate with designers
- Team-oriented attitude
- Excellent verbal and written communication
- Ability to solve problems efficiently; excellent time management skills in a fast paced environment
- Intermediate to advanced hand and machine stitching abilities
- Experience with quick-rigging and alterations
- Computer proficiency: word processing and spreadsheet skills
- Bachelor's degree in related field or commensurate experience
- 2+ Years professional experience in similar environment/position

Additional desired skills:

- Draping
- Pattern alteration
- Wig styling and maintenance
- Makeup
- Valid driver's license

Staff arrival date on campus is May 17th 2026, with the first day of work commencing on May 18th 2026. Departure date is on September 11th 2026, which is a day after the fifth show opens. (The final production closes on October 18th 2026 and the property is closed down on October 21st 2026.)

The rate for this position is \$775 per week. Travel stipend provided. All positions are housed on property, at no cost. Meals are provided at a cost of \$95/week.

Peninsula Players Theatre celebrates equity, diversity, accessibility, and inclusion. As an equal-opportunity employer, we encourage individuals from underrepresented populations to apply.

To apply, please email a cover letter, resume, and contact information for three references to:

Becca Stockhaus, Production Manager production@peninsulaplayers.com