

POSITION AVAILABLE: PROP SHOP SUPERVISOR

Peninsula Players Theatre in Door County, WI, America's oldest professional resident summer theatre, celebrates the 91st season in 2026. Peninsula Players Theatre is a professional Equity company that performs in an all-weather open-air theatre along the scenic shores of Green Bay in beautiful Fish Creek, Wisconsin. Visit www.peninsulaplayers.com to learn more about the theatre-in-a-garden and its exciting company atmosphere.

Job responsibilities:

- Lead team to create Properties & Set Dressing for each production, in conjunction with Scenic Designer
- Creation of and management of Props Budget, in collaboration with Production Manager
- Manage purchasing of any items needed (in-store and online shopping)
- Provide rehearsal room with appropriate rehearsal materials in coordination with Stage Management
- Supervise Prop Shop Artisan and Props Intern through all phases of process
- Provide Props Intern with learning opportunities on a regular basis
- Maintain effective communication with Scenic Designer and rehearsal room throughout production process
- Manage the pulling of hand props and furniture from stock
- Manage props load-in and strike for each production
- Manage general maintenance of the shop and show maintenance through the run
- Attend run throughs and production meetings as required by Production Manager
- Collaborate with all other department heads as each show needs
- Willingly assist other departments as needed including projects related to the well being and maintenance of our property
- Evening show duties are assigned as each show demands. These include helping in our patron parking lots, ushering, bartending, concessions, etc.

Skills:

- Ability to supervise and lead a team
- Understanding of theatrical practices
- Ability to collaborate with designers
- Team-oriented attitude
- Excellent verbal and written communication
- Ability to solve problems efficiently, excellent time management skills in a fast paced environment
- Intermediate Photoshop skills in relation to the creation of paper props
- Both rough and finish carpentry skills, including furniture building and repairs
- Basic scenic painting skills
- Intermediate upholstery and sewing skills
- Advanced research skills
- Safe handling of consumable/food props
- Ability to lift up to 50 lbs
- Computer proficiency: word processing and spreadsheet skills
- Bachelor's degree in a related field or commensurate experience
- 2+ Years professional experience in similar environment/position
- Valid U.S. driver's license

Additional desired skills:

- Welding
- Sculpting

Staff arrival date on campus is May 17th, 2026 with the first day of work commencing on May 18th 2026. Departure date is on September 11th 2026, which is a day after the fifth show opens. (The final production closes on October 18th 2026 and the property is closed down on October 21st 2026.)

The rate for this position is \$775 per week. Travel stipend provided. All positions are housed on property, at no cost. Meals are provided at a cost of \$95/week.

Peninsula Players Theatre celebrates equity, diversity, accessibility, and inclusion. As an equal-opportunity employer, we encourage individuals from underrepresented populations to apply.

To apply, please email a cover letter, resume, and contact information for three references to:

Becca Stockhaus, Production Manager **production@peninsulaplayers.com**